

RAC-R
Education Committee Meeting
May 15, 2007

The meeting began at 14:16.

1. Opening remarks from Max Nguyen included welcoming everyone and requested that all meeting attendees introduce themselves.
2. Max stated that the Emergency Airway Management Course is almost complete. There will be two tests one for more advanced and one for people at a basic level. Students taking the test will have two opportunities to pass the test. There will be two levels to the course. The course is designed for everyone.
3. Max presented a sample agenda for the course and stated the timeframes may have to be adjusted. Registration will begin at 7:30 a.m. Upon completion of the class participants will receive CE credits and course cards.
4. Max presented a quick overview of the power point presentation that will be shown during each class. There are 3 sections to the course: The Essential Basic Airway Management; The Difficult Airway; and Rapid Sequence Induction. The main goal of each section is to PVO (protect, ventilate, & oxygenate).
5. In The Essential Basic Airway Management portion the instructors will demonstrate types of ventilation maneuvers.
6. The Difficult Airway will include factors in airway evaluations (Grade I, II, III, & IV) and different types of ET tubes will be introduced.
7. During the Rapid Sequence Induction section the instructors will concentrate on the types of drugs to be used.
8. Max stated that once the power point is completed 100% he would email everyone a copy and wait for feedback on any suggestions or corrections.
9. There will be two manuals; one for the instructors and one for the students. The goal is for the material taught to be consistent.
10. The equipment for the class has been purchased. The cost is \$15,703.00. There is enough equipment to allow for 2 storage sites within the RAC. One storage location will be at Beaumont EMS.
11. A motion was made, 2nd and passed that the second storage site is with Central EMS and that Susan Neel will oversee it.
12. The first class will be June 30, 2007 at 7:30 a.m. at St. Elizabeth's Outpatient Facility. This class will comprise off all instructors.
13. Max reminded everyone that instructors are still needed and that the application can be downloaded from the RAC website.
14. It was suggested that predetermined locations and dates for future classes be formulated so that potential students can rearrange schedules, etc. in order to attend.
15. Max requested that anyone who has worked on the project make sure he has their name and their place of employment. The information will be included in the manuals to be given to students.

16. Kathy Rogers inquired about how instructors will be monitored. Max stated that instructors would be evaluated and graded the first time they teach the course.
17. It was determined that not all skills will be tested at the end of the course; instead, scenarios will be given and the student(s) should be able apply critical aspects to the scenario.
18. Max presented attendees with sample course cards to review. A suggestion was made to enlarge the RAC emblem on the card and to remove the trademark. It was also suggested that Renewal every 2 years also be added to the card.
19. Other items were discussed included upcoming educational opportunities: June 6 or 7 from 9am-11am an Airway Management Class will be held at St. Elizabeth's and presented by Air Rescue. May 24 will be a Core Disaster Life Support Class and July 21 will by a Basic Disaster Life Support Class.

The meeting was adjourned at 14:45.