

Education Committee Meeting  
July 10, 2007

Meeting began at 13:45.

1. Max welcomed everyone. Update given on Emergency airway management Course. Had 10 applicants and only 4 instructors showed up. Class was held June 30. Focus was on basic techniques and maneuvers. Question raised. Was four instructors from different areas of RAC. Will utilize instructors for future classes. Those who wish to become instructor need to attend class and then they can be certified for future class instruction.
2. Max presented a copy of what certification card looks like and what certificate looks like. They are still working on obtaining CEU's for nurses. ENA will approve as type 2.
3. Airway Mgmt. Outline and agenda was presented to committee members. Second part of course was hands on training. Main focus is to sharpen skills and strengthen skills.
4. Evaluations came back and pretty much everyone enjoyed course and feel like it will be beneficial to RAC members.
5. Max will develop a registration form for students. There will be a 20 student cap for courses that are offered. Want to keep 5 to 1 ratio. Need at least 2 month notice to plan for next course. \$25.00 registration fee used for breakfast, snacks, and drinks. Instructors are done on their own time or companies time. Money was only collected from those who attended.
6. Motion made by Kathy Rogers that money be paid prior to attending class to insure class participation. Question was raised if credit card information could be set up using the RAC website to pay for class. Motion was second for prepaid registration. Max will check on pay pals to help in collecting registration fees. If there is a fee for establishing online payment Max will discuss with Wayne and may need to be brought before general assembly
7. Equipment has been purchased for classes and worked well. Dates and times and location of future classes will be made available on the RAC website and people will be able to register.
8. Potential instructors will be evaluated once they have attended first class. Copies of the class evaluation were passed out for members to view.
9. Suggestion made that host facility would be responsible for collecting prepayments and send to Max and he would forward to Wayne for deposit.
10. The agenda and objectives will be placed on RAC website.
11. Course is beneficial to services with limited resources.
12. Jon Clingman stated Max did an excellent job of presenting course and that the next two years will focus on getting everyone on the same level at a basic level. The goal is to bring everyone back to a basic level. Pediatrics touched on slightly during class instruction. Pedi LMA's are available for view during class. Max states that if you have attempted 3 intubations w/o success that it will be time to consider next step, for example, reposition head, suction, etc. again to focus on basic level before more drastic measures. If you can't ventilate and can't intubate then go to more extreme measures.
13. Written test was passed 100% by class participants. The test is objective driven and clearly outlined. Huge objective is for a patient to present to ER that is not intubated but the airway has been addressed and the airway has been protected. The goal is to spend next 2 years on basic part of airway management and then go toward a more advanced level of airway management.

14. Goal is to have everyone in RAC trained during the next two years. Primary focus is airway management at several services and hospital.
15. Question asked if we should encourage surgeons and ER doctors to help teach course. Max stated it would be beneficial to have different aspects and different experience.
16. Max wants members to think about other things the RAC can bring forth as far as education.
17. Kathy Rogers stated that the Hospital Committee would like to work w/ the Education Committee to bring a Trauma Symposium forth and possible start as a one day seminar and work from there as it grows.
18. Max wants to collect data to determine types of equipment used and types of patients encountered. Question raised that we should look at times on scene also. Thought process is to see if scene times improve after services have been reeducated. Jon states times would have to be looked at local levels and then submitted to Max. Max stated he could send out a form to collect data and then again in 6 months to see how things have been improved. Suggestion made to use form to prioritize where class is needed most. Suggestion made to send letter to encourage participation.
19. Kathy stated that hospital committee will be looking at QI process and how long is transfer times, etc. Ask that prehospital look at scene times and airway management.
20. Forms should be submitted for QA process within each department.
21. Multiple courses will be offered throughout RAC so that everyone is trained. Suggestion made to start with Galveston County.
22. Data will be collected to determine effectiveness of class.. Forms will be placed on RAC website.
23. Question raised since FEMA is requiring that entities be trained in 300 and 400 that would it be beneficial for someone in the RAC to become certified. Feeling that is might overwhelm members because it is a 3 day class.
24. Jon stated that something that should probably be brought up in General assembly that there be a global stand on setting aside money to help with preventive maintenance of equipment and help with education.
25. There should be a set of disaster protocols for patients you can't do anything with during a hurricane, etc. Disaster committee talked about putting protocols together disaster reactions.
26. Max will write procedures for setting up class, etc. so everyone is on the same wave link.

Meeting adjourned at 14:30.